

Privacy Notice

October 2026

Who we are

Walker's Performance Workshops ("WPW", "we", "us") provides performing-arts workshops and related activities. For the purposes of UK data-protection law, WPW is responsible for deciding how the personal information described in this notice is used. You can contact us at info@walkersperformanceworkshops.com.

What information we collect

When a parent or carer makes an enquiry or booking, we may collect their name, contact details, booking and payment-related information and correspondence. For participating children, we may collect information such as name, age or age group, workshop selection, emergency contacts, authorised collection details, relevant medical/allergy information, accessibility or additional-support information, and photography/filming preferences. We may also create safeguarding, accident or incident records where necessary.

Why we use it

We use personal information to process and administer bookings; communicate with parents/carers; organise and deliver workshops; place children in appropriate groups; support children's health, safety and participation; manage arrival and collection; respond to emergencies; fulfil safeguarding responsibilities; administer payments and business records; and meet legal, regulatory, insurance or contractual requirements.

Our lawful basis

We use personal information only where we have an appropriate lawful basis under UK data-protection law. Depending on the purpose, this may include taking steps connected with a booking or contract, complying with legal obligations, protecting vital interests, pursuing legitimate interests where appropriate, or consent. Health and medical information is special-category data and requires an additional legal condition under Article 9 of UK GDPR, as well as appropriate safeguards.

Who we share information with

We may share relevant information with service providers that support our website, bookings, payments and communications; with Wells Cathedral School or other venue personnel where necessary for site safety, safeguarding, first aid or emergency arrangements; and with emergency services, safeguarding authorities or other organisations where sharing is required or justified by law. We do not sell personal information.

How we protect information

We take reasonable steps to keep personal information secure, restrict access to people who need it and avoid unnecessary copies. Operational workshop registers are limited to information needed to run the activity safely.

How long we keep it

We keep personal information only for as long as it is needed for the purpose for which it was collected and for any appropriate contractual, accounting, insurance, safeguarding or legal requirements. Different types of information may therefore be kept for different periods. When information is no longer required, we securely delete, anonymise or destroy it.

Marketing

We may contact you about your booking and essential workshop information. Where we send optional marketing about future workshops, we will do so using an appropriate lawful basis and you can ask us to stop marketing communications at any time.

Photography and filming

Where photography or filming takes place, we will explain how images may be used and obtain the appropriate permission where required. We will respect the choices recorded for each child.

Your rights

Depending on the circumstances, you may have rights to ask for access to personal information, correction of inaccurate information, deletion or restriction of information, objection to certain uses, data portability, or withdrawal of consent where consent is relied upon. You can contact us at info@walkersperformanceworkshops.com. You also have the right to raise concerns with the Information Commissioner's Office (ICO).

Changes to this notice

We may update this privacy notice if our activities, systems or legal obligations change. The latest version will be published on our website.

Contact: info@walkersperformanceworkshops.com